

PROFESSIONAL EXPECTATIONS FOR PRINCIPALS AND TEACHERS

Employees agree to cooperate in building the Christian faith community in the school, to show respect for Catholic beliefs, and to aid in the Christian formations of the students by exemplifying in their own actions, the characteristics of Christian living. They agree to abide by and implement all diocesan pastoral, administrative, and personnel policies.

Employees shall, during the school year, devote their time to school-related work and shall not perform any other work or activity that interferes with school work.

Employees shall preserve all property belonging to the school; use and keep accurately all registers and other forms provided by the school and the Catholic Schools Office; and make all reports required by law, the school, and the Catholic Schools Office.

Employees shall strictly abide by the Catholic Schools Office and school calendars, meet all appointments and attend all workshops, institutes, faculty member, and parent-teacher meetings unless prevented by serious reasons which are subject to the prior approval of the principal. Failure to attend any mandatory meeting may result in disciplinary measures including but not limited to a proportionate reduction in salary.