

MEDICATION

Prescribing and Administering Medication to students

No teacher or member of the staff shall prescribe and/or administer medicine to a student.

Students should not have any prescription and over-the-counter medications, such as Ibuprofen and Tylenol, in his or her possession. However students may be authorized by a physician to carry and self-administer some medication. Documentation signed by the parent/guardian must be on file in the school office.

In the few instances in which medicine must be taken by students during the school day, the principal shall designate a person(s) to be responsible for administering it. Written consent from both the parent/guardian and doctor shall be obtained. The doctor's name, the name of the medicine, any adverse effects, the amount to be administered, the specific time of administering, and the expected duration of the treatment shall be marked clearly on the medicine container or doctor's permission to administer. A log/journal showing the date and time of administration of medication shall be maintained. Each school is responsible for assuring that students within the school receive their medication during school hours.

First Aid Training

Each school in the Catholic School System is required to have a minimum of two staff members trained in first aid techniques, including CPR and dealing with exposure to Blood Borne Pathogens. The list of trained individuals should be highly visible at all times and well known to the entire school community.

First aid kits should be taken on all fieldtrips and to all sports events.