

Policy 1410**SUPERINTENDENT OF CATHOLIC SCHOOLS**

The superintendent of Catholic schools is appointed by the bishop and represents him in Catholic educational matters and acts as his liaison to the schools. She/he is responsible for all aspects of Catholic school education in the diocese, including the direction of personnel and the development and implementation of policy and programs which are designed to ensure a quality Catholic education. The superintendent ensures that all diocesan pastoral directives and personnel policies are implemented. In addition, the superintendent supervises implementation of government regulations to the extent that they may apply to the schools.

The Superintendent of Catholic schools has specific responsibility for the following:

1. Ensures the Catholic identity of each school.
2. Communicates with the United States Catholic Conference of Bishops, the National Catholic Educational Association, the Western Catholic Educational Association, state public education agencies, AdvancED Northwest, and the Utah High School Activities Association.
3. Assists school presidents, principals and faculties with program development, faculty and staff selection, teacher application background checks, professional development and educational evaluation and innovation.
4. Conducts the search for new elementary/ middle and high school principals and appoints the principal in consultation with the pastor or bishop.
5. Provides general supervision and evaluation of local school administration, curriculum and school operation.
6. Implements non-renewal of principal contracts and the termination process according to diocesan policies.
7. Approves all local school/ faculty/ parent/ board/ student handbooks prior to publication.
8. Approves the organizational structures and mission of schools.
9. Oversees the formal accreditation of schools.
10. Implements a diocesan school testing program and compiles comparative data.

11. Oversees implementation of diocesan policies and procedures.
12. Collects educational data and prepares statistical reports.
13. Plans the annual diocesan school calendar in consultation with the Catholic school principals and the Diocesan Catholic School Board.
14. Develops policy in collaboration with the Diocesan Catholic School Board.
15. Represents the Catholic schools on pertinent state and national committees.
16. Provides data and advice to the bishop regarding tuition rates, parish support, salaries, and benefits.
17. Provides consultation regarding diocesan endowments and other funding sources for the Catholic schools.
18. Develops elementary/ middle, and secondary school curriculum in collaboration with principals and teachers.
19. Establishes curriculum review cycle.
20. Approves expansion, opening and closing of Catholic schools in collaboration with the bishop.
21. Supports unity among all Catholic schools while supporting the uniqueness of each school.

End