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## 2023 Diocesan Development Drive February In-Church Solicitation Materials

Select the materials and quantities you will need and return this form to the DDD Office before December 15, 2022. Your materials will be sent to the parish/mission office the first of January.

**2023 DDD Poster** Quantity:  1  2  3  4

We encourage you to display the DDD poster year-round in the Vestibule and/or information areas of the church. This is a gentle reminder for parishioners to make their DDD gift. The poster is in English and Spanish on the reverse side.

**2023 DDD Brochure** Quantity:  5  10  15

The brochure is in English and Spanish. Each parishioner who receives a solicitation letter from Bishop Solis will receive a brochure. These brochures can be used for display purposes.

**Bilingual Envelope** Quantity:  100  500  1,000  2,500

If you have Spanish Masses, we recommend using these envelopes. They are designed to be filled out and placed in the collection basket.

**Parish/Mission Report Form** Quantity:  5  10

Mail this form, with the pledge/gift forms and checks you receive, to the Finance Office. The form must be completely filled out. This form is on the DDD website if you need to make additional copies.

**Parishioner List** Quantity:  1 set

This list can be used to track your donors. You do not need to send this sheet back to the DDD office. This is for your use only.

**Pre-Printed Pledge/Gift Forms** Quantity:  1 set

A solicitation letter from Bishop Solis and a Pledge/Gift Form will be mailed to your parishioners on Monday, January 30. *These forms are duplicates, and can be made available for parishioners who would like to pick their form up at church. This information needs to be kept confidential. Forms that have not been picked up when the In-Church Solicitation phase concludes, will need to be shredded or returned to the DDD office.*

**Window Return Envelope** Quantity:  25  50  75

Use these envelopes to enclose a pre-printed Pledge/Gift Form when giving to a parishioner. Please be sensitive to the confidentiality of these forms.

**Blank Pledge/Gift Form** Quantity:  25  50  75

When issuing a blank Pledge/Gift Form to a visitor or new parishioner, please instruct them to use their complete name, address, telephone number, email, and parish/mission name. These forms need to be mailed back to 27 C Street.