



**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Financial Statements and Supplementary Information

June 30, 2020 and 2019

(With Independent Auditors' Report Thereon)

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

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KPMG LLP  
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Salt Lake City, UT 84101

## Independent Auditors' Report

The Most Reverend Oscar A. Solis:

We have audited the accompanying financial statements of the Diocesan Pastoral Administration of the Roman Catholic Bishop of Salt Lake City (the Administration), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Diocesan Pastoral Administration of the Roman Catholic Bishop of Salt Lake City as of June 30, 2020 and 2019, and the results of its operations and its cash flows for the years then ended in accordance with U.S. generally accepted accounting principles.



*Other Matter*

Our audit was conducted for the purpose of forming an opinion on the basic financial statements as a whole. The supplementary information in Schedules 1 and 2 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

KPMG LLP

Salt Lake City, Utah  
October 2, 2020

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Statements of Financial Position

June 30, 2020 and 2019

<b>Assets</b>	<b>2020</b>	<b>2019</b>
Cash and cash equivalents	\$ 2,929,508	2,296,842
Accounts receivable:		
Diocesan development drive	320,373	352,473
Other	101,076	12,157
Notes receivable	157,763	158,075
Interest receivable	31,540	40,174
Land	2,099,430	2,099,430
Buildings, equipment and automobiles, net	3,622,435	4,079,773
Investments	6,475,436	7,031,675
Interest in The Catholic Foundation of Utah	7,271,966	7,120,234
Other assets	660,190	675,004
Total assets	<u>\$ 23,669,717</u>	<u>23,865,837</u>
<b>Liabilities and Net Assets</b>		
Liabilities:		
Accounts payable	\$ 413,388	667,050
Accrued expenses	951,645	754,575
Deferred income	2,564	88,964
Total liabilities	<u>1,367,597</u>	<u>1,510,589</u>
Net assets:		
Without donor restrictions	22,108,010	22,073,819
With donor restrictions	194,110	281,429
Total net assets	<u>22,302,120</u>	<u>22,355,248</u>
Total liabilities and net assets	<u>\$ 23,669,717</u>	<u>23,865,837</u>

See accompanying notes to financial statements.

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Statements of Activities

Years ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
Changes in net assets without donor restrictions:		
Revenues and gains:		
Contributions – Diocesan development drive	\$ 2,019,892	2,381,564
Other gifts and donations	230,128	217,329
Parish assessments	2,503,399	2,440,490
Health insurance premiums	5,832,072	5,705,982
Intermountain Catholic newspaper	474,565	471,807
Interest and dividend income on investments	311,955	279,701
Net realized (losses) gains on investments	(18,101)	100,218
Net unrealized losses on investments	(210,599)	(33,889)
Gain on sale of property	4,650	51,515
Increase in interest in The Catholic Foundation of Utah	151,732	295,688
Transfers from other Catholic entities	1,106,018	830,009
Other	471,758	521,822
Total revenues and gains without donor restrictions	<u>12,877,469</u>	<u>13,262,236</u>
Net assets released from restrictions – satisfaction of program restrictions	<u>1,760,951</u>	<u>957,965</u>
Total revenues, gains, and other support without donor restrictions	<u>14,638,420</u>	<u>14,220,201</u>
Expenses, losses and transfers:		
Pastoral services	1,499,480	1,442,298
Education services	2,303,351	2,404,528
Management and general	10,160,230	8,347,376
Fundraising	379,384	442,763
Total expenses and losses without donor restrictions	<u>14,342,445</u>	<u>12,636,965</u>
Transfers to Other Catholic entities	<u>261,784</u>	<u>879,577</u>
Total expenses, losses and transfers without donor restrictions	<u>14,604,229</u>	<u>13,516,542</u>
Increase in net assets without donor restrictions	<u>34,191</u>	<u>703,659</u>
Changes in net assets with donor restrictions:		
Contributions	865,600	809,500
Interest income	318	350
Grant income	257,778	213,415
Other income	549,936	—
Net assets released from restrictions	<u>(1,760,951)</u>	<u>(957,965)</u>
(Decrease) increase in net assets with donor restrictions	<u>(87,319)</u>	<u>65,300</u>
(Decrease) increase in net assets	(53,128)	768,959
Net assets at beginning of year	<u>22,355,248</u>	<u>21,586,289</u>
Net assets at end of year	<u>\$ 22,302,120</u>	<u>22,355,248</u>

See accompanying notes to financial statements.

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Statements of Cash Flows

Years ended June 30, 2020 and 2019

	<b>2020</b>	<b>2019</b>
Cash flows from operating activities:		
Change in net assets	\$ (53,128)	768,959
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	529,819	492,495
Net unrealized losses on investments	210,599	33,889
Net realized losses (gains) on investments	18,101	(100,218)
Gain on sale of property	(4,650)	(51,515)
Change in interest in The Catholic Foundation of Utah	(151,732)	(295,688)
Changes in operating assets and liabilities:		
Diocesan development drive receivables	32,100	(49,037)
Other receivables	(88,919)	73,760
Interest receivable	8,634	(14,864)
Other assets	14,814	8,013
Accounts payable and accrued expense	(56,592)	345,380
Deferred income	(86,400)	(28,789)
Net cash provided by operating activities	372,646	1,182,385
Cash flows from investing activities:		
Receipt of principal on notes receivable	81,280	95,699
Disbursement of principal on notes receivable	(80,968)	(129,145)
Purchase of buildings, equipment and automobiles	(72,481)	(116,837)
Proceeds from the sale of property	4,650	51,515
Purchase of investments	(6,095,776)	(4,567,630)
Proceeds from sale of investments	6,423,315	3,773,168
Purchase of life insurance	—	(500,000)
Net cash provided by (used in) investing activities	260,020	(1,393,230)
Net increase (decrease) in cash and cash equivalents	632,666	(210,845)
Cash and cash equivalents at beginning of year	2,296,842	2,507,687
Cash and cash equivalents at end of year	\$ 2,929,508	2,296,842

See accompanying notes to financial statements.

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Notes to Financial Statements

June 30, 2020 and 2019

**(1) Organization and Summary of Significant Accounting Policies**

**(a) Basis of Presentation**

The accompanying financial statements include all accounts of the Diocesan Pastoral Administration (the Administration), which is controlled by the Roman Catholic Bishop of Salt Lake City, a Utah corporation sole (the Bishop). As a component of the Bishop, the Administration has no separate legal status or existence. The financial operations of individual parishes, schools, and other Church-related agencies and institutions not directly related to the operations of the Administration are not reflected in these financial statements, except insofar as financial transactions have taken place between them and the Administration. Also excluded are the operations and properties owned and/or administered by entities distinct from the Administration, including those of religious orders and congregations of the Administration, parochial schools, Mount Calvary Cemetery, Catholic Community Services, Catholic Diocese of Salt Lake City Real Estate Corporation, Catholic Diocese of Salt Lake City Capital Development Corporation, The Catholic Foundation of Utah (the Foundation), the Ministries of the Catholic Diocese of Salt Lake City, LLC, a Utah Nonprofit Series Limited Liability Company, including all Series established thereunder, and Skaggs Catholic Center, LLC, a Utah Nonprofit Limited Liability Company, over each of which the Bishop also exercises control.

**(b) Net Assets**

The financial statements report net assets and changes in net assets in two classes that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

*(i) Without Donor Restrictions*

Net assets without donor restrictions represent resources which are not subject to donor restrictions and over which the Administration retains control to use the funds in order to achieve the Administration's purpose.

*(ii) With Donor Restrictions*

Net assets with donor restrictions represent resources subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that are restricted by the donor for a particular purpose and that will be met by the passage of time or other events specified by the donor. The Administration has no donor-imposed restrictions that resources are to be maintained in perpetuity as of June 30, 2020 and 2019. Donor restricted contributions whose restrictions are not met in the same reporting period are recorded as contributions with donor restrictions then as net assets released from restrictions when restriction is met. Donor restricted funds may only be utilized in accordance with the purpose established by the source of such funds.

**(c) Cash Equivalents**

Cash equivalents consist of investments in money market funds with original maturity dates to the Administration of three months or less at the date of purchase. Cash equivalents totaled \$1,249,237 and \$458,156 at June 30, 2020 and 2019, respectively. The cash equivalents are Level 1 securities as described in the fair value hierarchy at note 3 *Fair Value Measurements*.



**DIOCESAN PASTORAL ADMINISTRATION OF THE  
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Notes to Financial Statements

June 30, 2020 and 2019

**(d) Accounts Receivable**

Diocesan Development Drive (DDD) receivables consist of unconditional promises to give related to the annual DDD campaign and are due within one year. The Administration believes these amounts to be fully collectible.

All other accounts receivable are recorded at the invoiced amount. As of June 30, 2020 and 2019, there was no allowance for doubtful accounts. The Administration reviews past-due balances individually for collectability.

**(e) Investments**

Investments in securities are measured at fair market value in the statements of financial position using quoted market prices. Unrealized gains and losses on investments are reported in the statements of activities as increases or decreases in net assets. Realized gains and losses are determined on a specific identification basis. Dividend income on securities owned is recorded on the ex-dividend date. Interest income is recognized on the accrual basis.

**(f) Notes Receivable**

Cash payments are made by the Administration on behalf of clergy members. The Administration does not charge interest on these payments, but does require that a payment plan and timely payments be made on the outstanding receivable balances.

**(g) Land**

Land held for future parish sites or Administration-related institutions is carried at cost. Real estate donated or bequeathed to the Administration is recorded at its fair market value at the date received. It is a policy of the Administration to purchase or hold only those sites that are reasonably foreseen to be necessary for future parish development or Administration-related institutions.

During the year ended June 30, 2004, the Administration received a donation of land in Park City, Utah with a fair value of \$1,900,000. This land is currently being used by the Administration for parish activities, and the Administration has no current plans to sell the land. Should the Administration sell the land, although the Administration is not contractually obligated to do so, the Administration has agreed that the proceeds received on the sale of the land will be contributed to the Vivian Skaggs Armstrong Foundation for Roman Catholic and Community Charities.

**(h) Buildings and Equipment**

Buildings and equipment are recorded at cost less accumulated depreciation. Depreciation on buildings and equipment is calculated using the straight-line method over the estimated useful lives of the assets. The estimated useful life for buildings and improvements is 15 to 30 years, for furniture and equipment is 3 to 10 years, and for automobiles is 7 years. Donated assets are recorded at appraised value at the date of donation.

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
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Notes to Financial Statements

June 30, 2020 and 2019

**(i) Interest in The Catholic Foundation of Utah**

The Administration reports the interest in the Foundation in the accompanying statements of financial position and the change in interest in the Foundation in the accompanying statements of activities in accordance with Accounting Standards Codification (ASC) Topic 958, *Not-for-Profit Entities*. ASC Topic 958 requires an organization that transfers cash or other financial assets to a financially interrelated recipient organization to account for the transfer as an interest in the recipient organization and to adjust that interest for its share of the change in interest in the recipient organization.

**(j) Other Assets**

Other assets consist primarily of a life insurance agreement, of which the Administration is the beneficiary. The Company accounts for its investments in life insurance policies using ASC 325-30, *Investments in Insurance Contracts*. Management records its investment in life insurance policies at the amount that could be realized under the insurance contract at the date of the statement of financial position (cash surrender value).

**(k) Support and Revenue Recognition**

Revenue is recognized when earned. Contributions and pledges are recognized as support at their fair value in the period received. All amounts not received by year-end are due in less than one year.

**(l) Health Insurance Premiums and Claims**

The Administration has a self-insurance program for medical services, dental services, and prescriptions that covers its employees as well as employees of other Catholic entities under the control of the Bishop. The Administration bears all financial risk and collects monthly premiums from employees as well as remits cash to pay claims as incurred. Reserves for incurred, but not reported, claims arising from the self-insured benefits have been recorded and are based upon historical experience and market available information related to both health insurance claims and payments, and actuarial calculations. The accrued health insurance balance was \$675,945 and \$491,229 at June 30, 2020 and 2019, respectively, and is included in accrued expenses in the accompanying statements of financial position.

**(m) Income Taxes**

No provision for income taxes has been provided as the Administration is exempt from federal income tax under provisions under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) of the Internal Revenue Code, as indicated in a determination letter to the United States Conference of Catholic Bishops from the Internal Revenue Service (IRS) dated August 21, 2019.

U.S. generally accepted accounting principles require management to evaluate tax positions taken by the Administration and recognize a tax liability if the Administration has taken an uncertain position that more likely than not would not be sustained upon examination by the IRS. Management has analyzed the tax positions taken by the Administration, and has concluded that as of June 30, 2020, there were no uncertain positions taken or expected to be taken that would require recognition of a liability or disclosure in the financial statements. The Administration is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any periods in progress.

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Notes to Financial Statements

June 30, 2020 and 2019

**(n) Transfers from (to) Other Catholic Entities**

Transfers from (to) other Catholic entities consist of transfers of financial and nonfinancial assets between the Administration and other Catholic entities under the control of the Bishop.

**(o) Use of Estimates**

The Administration has made a number of estimates and assumptions relating to the reporting of assets, liabilities, revenues and expenses, and the disclosure of contingent assets and liabilities to prepare these financial statements in conformity with U.S. generally accepted accounting principles. Actual results could differ from those estimates.

**(p) Paycheck Protection Program**

On April 13, 2020, the Administration entered into a loan agreement with Key Bank National Association as the lender under the Paycheck Protection Program of the CARES Act administered by U.S. Small Business Administration (the "SBA"), and on April 14, 2020 (the "Disbursement Date"), received a loan in the amount of \$549,936 (the "PPP Loan") to help sustain its employee payroll costs, rent, and utilities due to the impact of the COVID 19 pandemic. Under the Paycheck Protection Program, the Administration's PPP Loan is fully forgivable if the Administration meets certain requirements and receives formal approval, as defined by the CARES Act, subject to an audit by the SBA. The Administration intends to seek full forgiveness of the PPP Loan; however, there can be no assurance that the Administration will obtain forgiveness of all or part of the PPP Loan amount.

The Administration does believe there is a high probability of forgiveness of the PPP Loan, as the proceeds were used in accordance with the conditions of the CARES Act. Given this, the Administration followed the grant accounting model under ASC 958-605 and included the loan proceeds in other income in the changes in net assets with donor restrictions in the accompanying statements of activities from where it was subsequently released to net assets without donor restrictions. The interest rate for the PPP Loan is 1% per annum, and all required payments are deferred for six months from the Disbursement Date (interest will accrue over this six month deferral period). Unless the PPP Loan is fully or partially forgiven, the Company must pay principal and interest payments of \$22,732 every month once the deferral period is over, until the maturity date which is two years from the Disbursement Date.

**(q) COVID 19**

During March 2020, the World Health Organization declared the rapidly growing coronavirus outbreak to be a global pandemic. The COVID 19 pandemic has significantly impacted health and economic conditions throughout the United States. The COVID 19 pandemic could have a material impact on the Administration's net assets if the restrictions remain in place for an extended period.

The extent of the impact of COVID 19 on our various ministries and net assets will depend on certain developments, including the duration and spread of the outbreak, impact on our employees, benefactors and vendors, all of which are uncertain and cannot be predicted. Given these uncertainties, we cannot reasonably estimate the related impact to our ministries and net assets, if any.

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Notes to Financial Statements

June 30, 2020 and 2019

**(2) Buildings, Equipment and Automobiles, Net**

Buildings, equipment and automobiles, net, consisted of the following at June 30:

	<b>Estimated useful lives</b>	<b>2020</b>	<b>2019</b>
Buildings and improvements	15–30 years	\$ 15,759,778	15,711,935
Furniture and equipment	3–10 years	821,914	821,914
Automobiles	7 years	230,481	244,600
		16,812,173	16,778,449
Accumulated depreciation		(13,189,738)	(12,698,676)
		<u>\$ 3,622,435</u>	<u>4,079,773</u>

**(3) Fair Value Measurements**

The methodologies used to determine the fair values of assets and liabilities under the “exit price” notion reflect market participant objectives and are based on the application of the fair value hierarchy that prioritizes observable market inputs over unobservable inputs. The hierarchy is based on the reliability of inputs as follows:

- Level 1 – Valuation is based upon quoted prices for identical assets and liabilities in active markets. The Administration does not adjust the quoted price for Level 1 securities.
- Level 2 – Valuation is based upon quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, and independent pricing models or other model-based valuation techniques such as the present value of future cash flows, adjusted for the security’s credit rating, prepayment assumptions, and other factors such as credit loss assumptions for which all significant assumptions are observable in the market.
- Level 3 – Valuations derived from valuation techniques in which one or more significant inputs or significant value drivers are unobservable.

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Notes to Financial Statements

June 30, 2020 and 2019

The following tables summarize the levels within the fair value hierarchy in which the fair value measurements of the Administration's investments are classified as of June 30, 2020 and 2019:

<u>Asset</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Total</u>
June 30, 2020 at fair value:			
Common stocks (a)	\$ 173,425	—	173,425
Domestic corporate bonds (b)	—	3,494,217	3,494,217
Certificates of deposit (c)	—	877,136	877,136
International corporate bonds (d)	—	236,162	236,162
Unit investment trusts (e)	482,498	—	482,498
Government bonds (f)	—	129,236	129,236
Preferred equity securities (g)	147,590	—	147,590
Exchange traded funds (h)	935,172	—	935,172
	<u>\$ 1,738,685</u>	<u>4,736,751</u>	<u>6,475,436</u>

<u>Asset</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Total</u>
June 30, 2019 at fair value:			
Common stocks (a)	\$ 201,090	—	201,090
Domestic corporate bonds (b)	—	3,742,895	3,742,895
Certificates of deposit (c)	—	1,196,312	1,196,312
International corporate bonds (d)	—	381,262	381,262
Unit investment trusts (e)	1,360,894	—	1,360,894
Government bonds (f)	—	149,222	149,222
	<u>\$ 1,561,984</u>	<u>5,469,691</u>	<u>7,031,675</u>

The Administration's assets are invested in a variety of investments. Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the amounts reported in the statements of financial position.

The investment categories above reflect the fair value of the investments. For each of the categories described above, the fair value of the investments has been determined by obtaining either quoted market prices of the security or quoted market prices of similar, comparable securities as follows:

- (a) This category includes investments in domestic corporate stock.
- (b) This category includes investments in corporate bonds obtained on domestic exchanges.
- (c) This category includes bank deposits (time deposits) that earn a contractual rate of interest over a specified period of time.

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
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Notes to Financial Statements

June 30, 2020 and 2019

- (d) This category includes investments in corporate bonds obtained on foreign exchanges.
- (e) This category includes a pooled investment vehicle of stocks, bonds, or other securities deposited into a trust.
- (f) This category includes bonds issued by the federal government or government agency.
- (g) This category includes securities with characteristics of both stocks and bonds and may offer investors higher yields than common stock or corporate bonds.
- (h) This category includes investments which derive their value from a basket of securities, such as stocks, bonds, commodities, or indices and are traded similar to individual stocks on an exchange.

There were no transfers between Level 1 and Level 2 investments during the year.

**(4) Line of Credit**

The Administration maintains one unsecured line of credit with a credit limit of \$1,000,000 available through November 10, 2020 with a commercial bank. No commitment fees or compensating balance arrangements are required under the terms of the credit arrangement. The interest on the unpaid outstanding principal balance accrues at a variable rate equal to the prime rate. There were no amounts drawn on the line of credit at June 30, 2020 and 2019.

**(5) Functional Classification of Expenses**

The costs of operating and supporting services activities have been summarized in the statements of activities. The expense analysis in the table below presents the natural classification detail of expense by function. Health claims, utilities, and depreciation expenses are allocated based on the full-time employee (FTE) count. Other costs are classified in each functional category based on the underlying purpose of each transaction.

	Year ended June 30, 2020						
	Program Activities			Supporting Activities			
	Pastoral services	Education services	Programs subtotal	Management and general	Fund- raising	Supporting subtotal	Total expenses
Salaries and benefits	\$ 675,929	755,557	1,431,486	1,878,181	185,909	2,064,090	3,495,576
Health Claims	12,810	12,099	24,909	5,787,523	3,558	5,791,081	5,815,990
Supplies	14,124	8,454	22,578	41,880	456	42,336	64,914
Printing	79,476	6,818	86,294	7,422	38,642	46,064	132,358
Postage	117,800	855	118,655	13,592	6,594	20,186	138,841
Telephone	4,885	5,373	10,258	23,106	513	23,619	33,877
Utilities	12,810	12,099	24,909	42,701	3,558	46,259	71,168
Dues and rental	15,666	23,661	39,327	10,637	1,409	12,046	51,373
Conferences	39,077	113,050	152,127	74,083	9,078	83,161	235,288
Professional fees	54,155	134,031	188,186	502,578	41,942	544,520	732,706
Public Relations	4,579	24,960	29,539	9,920	1,638	11,558	41,097
Gifts and subsidies	248,956	71,852	320,808	926,644	51,935	978,579	1,299,387
Tuition and room and board	—	1,021,074	1,021,074	—	—	—	1,021,074

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
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Notes to Financial Statements

June 30, 2020 and 2019

		Year ended June 30, 2020						
		Program Activities			Supporting Activities			
		Pastoral services	Education services	Programs subtotal	Management and general	Fund-raising	Supporting subtotal	Total expenses
Insurance	\$	1,071	3,204	4,275	173,036	—	173,036	177,311
Repairs and maintenance		9,043	11,514	20,557	329,822	6,934	336,756	357,313
Miscellaneous		113,732	8,680	122,412	21,214	727	21,941	144,353
Depreciation		95,367	90,070	185,437	317,891	26,491	344,382	529,819
Totals	\$	<u>1,499,480</u>	<u>2,303,351</u>	<u>3,802,831</u>	<u>10,160,230</u>	<u>379,384</u>	<u>10,539,614</u>	<u>14,342,445</u>

		Year ended June 30, 2019						
		Program Activities			Supporting Activities			
		Pastoral services	Education services	Programs subtotal	Management and general	Fund-raising	Supporting subtotal	Total expenses
Salaries and benefits	\$	657,000	761,493	1,418,493	1,857,009	187,191	2,044,200	3,462,693
Health Claims		83,942	79,420	163,362	5,089,150	43,016	5,132,166	5,295,528
Supplies		15,278	8,942	24,220	42,220	794	43,014	67,234
Printing		100,114	7,404	107,518	15,829	22,998	38,827	146,345
Postage		101,654	2,811	104,465	15,327	7,022	22,349	126,814
Telephone		4,388	6,282	10,670	22,227	466	22,693	33,363
Utilities		21,269	20,123	41,392	43,992	10,899	54,891	96,283
Dues and rental		25,944	28,756	54,700	150,069	149	150,218	204,918
Conferences		48,150	158,571	206,721	89,012	18,037	107,049	313,770
Professional fees		76,773	83,876	160,649	430,740	56,830	487,570	648,219
Public Relations		2,143	38,948	41,091	6,098	3,737	9,835	50,926
Gifts and subsidies		189,680	128,842	318,522	61,010	35,874	96,884	415,406
Tuition and room and board		—	958,849	958,849	—	—	—	958,849
Insurance		1,338	7,248	8,586	119,825	—	119,825	128,411
Repairs and maintenance		5,400	6,170	11,570	167,568	—	167,568	179,138
Miscellaneous		433	3,862	4,295	12,278	—	12,278	16,573
Depreciation		108,792	102,931	211,723	225,022	55,750	280,772	492,495
Totals	\$	<u>1,442,298</u>	<u>2,404,528</u>	<u>3,846,826</u>	<u>8,347,376</u>	<u>442,763</u>	<u>8,790,139</u>	<u>12,636,965</u>

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Notes to Financial Statements

June 30, 2020 and 2019

**(6) Net Assets with Donor Restrictions**

Net assets with donor restrictions are restricted for the following purposes as of June 30:

	<b>2020</b>	<b>2019</b>
Donor restricted funds for the following programs:		
Hispanic Lay Ecclesial Ministry	\$ 3,243	18,697
Region XIII Enhave	20,195	15,477
CRS – CBI	11,915	11,191
Mission Fund	62,238	48,321
Seminarian Education	45,641	172,065
Campus Ministry	2,000	2,000
Catholic Schools Special Needs	45,273	6,516
Mass Stipends	3,605	7,162
	\$ 194,110	281,429

**(7) Liquidity and Availability**

The Administration regularly monitors liquidity required to meet its operating needs, liabilities, and other obligations as they become due. In addition to financial assets available to meet general expenditures over the next twelve months, the Administration operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts and certificates of deposit.



**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Notes to Financial Statements

June 30, 2020 and 2019

The following assets could readily be made available within one year of the date of the statement of financial position to meet general expenditures:

	<b>2020</b>	<b>2019</b>
Financial assets:		
Cash and cash equivalents	\$ 2,929,508	2,296,842
Accounts receivable – Diocesan Development Drive	320,373	352,473
Accounts receivable – Other	101,076	12,157
Notes receivable	157,763	158,075
Interest receivable	31,540	40,174
Investments	6,475,436	7,031,675
Interest in The Catholic Foundation of Utah	7,271,966	7,120,234
	17,287,662	17,011,630
Less those unavailable for general expenditures within one year, due to:		
Restricted by donor with purpose restrictions	194,110	281,429
Interest in The Catholic Foundation of Utah	7,271,966	7,120,234
Financial assets available to meet cash needs for general expenditures within one year	\$ 9,821,586	9,609,967

**(8) Pension Plan**

The Administration has a defined contribution pension plan (the Plan) covering lay employees who work a minimum of 20 hours per week. Contributions are made at the discretion of the Administration based on salaries and wages paid during the reporting period. Contributions under the Plan for the years ended June 30, 2020 and 2019 were \$106,272 and \$102,441, respectively.

**(9) Contingencies**

The Administration may be involved periodically in litigation arising in its normal course of business. After consultation with legal counsel, management estimates that these matters will be resolved without material adverse effect on the Administration's future financial position or results of operations.

**(10) Subsequent Events**

The Administration has evaluated subsequent events through October 2, 2020, the date the financial statements were available to be issued, and determined there were no items to disclose.

**UNAUDITED SUPPLEMENTARY INFORMATION**

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Internal Designation of Net Assets

Years ended June 30, 2020 and 2019

(Unaudited)

Internally designated components of net assets without donor restrictions along with net assets with donor restrictions as of June 30, 2020 and 2019 are as follows (unaudited):

	<u>2020</u>	<u>2019</u>
Net assets without donor restrictions:		
Operational reserve	\$ 457,596	356,388
Cathedral renovations	—	13,673
Pastoral plan	21,933	32,839
Priests' retirement	29,865	13,088
Priests continuing formation	28,752	2,793
Archives	30,000	—
Safe environment	—	7,801
Communications	30,934	53,064
Liturgy	5,928	4,928
Faith Formation	140,863	145,698
Madeleine Award	570	—
Catholic schools development and strategic plan	140,606	101,297
Catholic schools	441,761	320,010
Family Life	2,159	2,159
Intermountain Catholic	90,000	124,433
Diocesan Development Drive	2,345,000	2,280,000
Health insurance reserve	3,861,813	3,849,665
Automobile replacement	268,460	280,148
Trappist legacy	425,000	425,000
Hispanic Ministry	168,731	160,755
Prisoners transition	4,441	3,712
Insurance reserve	477,866	465,030
Pastoral center technology	35,000	25,000
Designated legal/assistance	106,901	106,901
Land	2,099,430	2,099,430
Buildings, equipment and automobiles	3,622,435	4,079,773
Interest in CFU	7,271,966	7,120,234
	<u>22,108,010</u>	<u>22,073,819</u>
Net assets with donor restrictions:		
Hispanic Lay Ecclesial Ministry	3,243	18,697
Region XIII Enhave	20,195	15,477
CRS – CBI	11,915	11,191
Mission fund	62,238	48,321
Seminarian education	45,641	172,065
Campus ministry	2,000	2,000
Catholic schools special needs	45,273	6,516
Mass stipends	3,605	7,162
	<u>194,110</u>	<u>281,429</u>
	<u>\$ 22,302,120</u>	<u>22,355,248</u>

See accompanying independent auditors' report.

**DIOCESAN PASTORAL ADMINISTRATION OF THE  
ROMAN CATHOLIC BISHOP OF SALT LAKE CITY**

Special Collections

Year ended June 30, 2020

(Unaudited)

The Administration receives proceeds from special collections at parishes and Diocesan institutions for worldwide needs of the Catholic Church and charities and forwards such funds to the proper distributing agency. The special collections held for transmittal is included in accounts payable in the accompanying statements of financial position. The following is a summary of special collections transmitted to such agencies by the Administration for the year ended June 30, 2020 and special collections held for transmittal to the proper distributing agency at June 30, 2020 (unaudited):

	<b>Special collections held for transmittal</b>	<b>Special collections transmitted</b>
Bishop's overseas relief (CRS)	\$ 12,034	52,034
Holy Father (Peter's Pence)	—	38,344
Holy land	9,896	48,081
Mission among black and native Americans	—	32,512
Communications collection	4,168	29,295
Mission sunday	3,444	40,756
Campaign for Human Development (CHD)	—	37,526
Operation rice bowl	28,822	49,442
Priests' retirement	1,711	59,174
Church in Africa	867	28,579
Cathedral of Notre Dame Paris	—	9,676
Mission Co-op	29,029	48,923
Catholic community services	2,670	45,351
Religious retirement	1,159	51,011
Vicar general discretionary	41,738	—
Latin American mission	—	40,634
Mount Calvary Cemetery	—	42,327
Eastern Europe	420	15,604
Flood relief	—	90,581
Guatemala volcano relief	3,949	37,135
Home missions	1,182	—
CHD disbursements	—	9,382
Rice Bowl	1,044	16,480
	<u>\$ 142,133</u>	<u>822,847</u>

See accompanying independent auditors' report.