

Position Available

President of Saint Joseph Catholic Schools, Ogden, Utah

The President will be appointed by the Bishop of the Diocese of Salt Lake City and will be responsible for working with the principals of the Saint Joseph' Schools for Catholic Identity, Administration, Institutional Advancement and Operations.

Education Required:

A bachelor's degree is required. A Master's degree in School Administration, Educational Leadership, Organizational Management, or a related field is preferred.

Experience Required:

- Practicing and active Catholic who shows an understanding of and commitment to the mission of Catholic education
- Demonstrated leadership skills (administrative or managerial experience, fiscal management skills and experience in fund development or institutional advancement)
- 3-5 years experience as a school administrator or comparable experience in other church related ministry or non-profit organization
- Proven superior written and verbal communication skills

Preferred Licensing:

- A Utah School Administrator license, the equivalent from another state, or eligibility for such certification is preferred. A successful candidate without certification would be expected to earn certification within the first 3 years in the position.

Preferred Attributes:

- Experience in private elementary, secondary, and/or higher education
- Impressive fund development experience
- Demonstrated experience in planning and supervision of capital projects
- Strategic planning skills
- Understanding and experience with Catholic schools under diocesan auspices
- Demonstrated record of collaborative leadership ability and accomplishments

Application Process:

Send resume to:

Sister Catherine Kamphaus, CSC, Superintendent of Catholic Schools

Diocese of Salt Lake City

27 C Street

Salt Lake City, Utah 84103

sr.catherine@dioslc.org

Fax: 801-328-8643